

KOHA Toolkit

Workplan Objective/Activity Description

Include within Progress Report 6 due August 31, 2025 (new deadline)

Activity 3.1.d, KOHA Toolkit

Provide or adapt existing tools and training to make presentations and write letters for educating school board members to include KOHA activities in the Local Control Funding Formula (LCFF) and the Local Control Accountability Plan (LCAP).

Provide any of the following if available:

- A) Tool kit prepared - list selected tool kit(s) used
- B) List of presentations made
- C) Copy of letters written
- D) Number of schools adopting policies or participating in KOHA because of efforts

Deliverable Instructions

If you have an established partnership with your school district, LCAP and LCFF can be valuable discussion points for identifying funding opportunities for KOHA. It is essential to approach this conversation with thoughtful care and sensitivity.

What Is the Local Control Accountability Plan?

The local control accountability plan ([LCAP](#)) is a tool to assist local-level schools with developing a three-year plan that describes the goals, actions, services, and expenditures needed to support positive student outcomes that address state and local priorities.

What is the Local Control Funding Formula?

Enacted in 2013, the local control funding formula ([LCFF](#)) describes the statewide school funding formula, performance measurements, and services and supports provided to schools to help students succeed. LCFF gives schools the flexibility to spend money on school priorities. Student engagement and chronic absenteeism are listed as one (1) of the state's eight (8) priorities where oral health is positioned to lift students to be healthier and ready to learn.

KOHA Presentation and Letter Templates:

Item	Description	Location
Talking points	Key messages on absenteeism, school readiness, equity	KOHA Talking Pts 110619.pdf (ucsf.edu)
Letter to parents and school board members to promote KOHA (Template A)	Glass half full approach	Letter to BOE Members A - glass half full.pdf (ucsf.edu)

Item	Description	Location
Letter to parents and school board members to promote KOHA (Template B)	Glass half empty approach	Letter to BOE Members B-glass half empty.pdf (ucsf.edu)

Resources

1. [School Oral Health Programs & KOHA - COHTAC](#)
2. [Updated KOHA Starter Manual for School Staff and LOHPs 3.2025.docx](#)
3. [Children Now Social Media Toolkit February 2023.pdf](#)
4. [Smile, California KOHA Toolkit Request Form Survey](#)
5. [Local Control and Accountability Plan \(LCAP\) - CA Dept of Education](#)
6. [Local Control Funding Formula \(LCFF\) - CA Dept of Education](#)