

Advancing Oral Health Equity in California 2027-2030

Office Hours - June 11, 2026

Questions and Answers

1. **Q:** How should in-kind contributions be reflected in the budget template?

A: While in-kind contributions are not required, if your Local Oral Health Program (LOHP) has in-kind contributions and would like to reflect them in the budget, please identify them as such by including “in-kind” in parentheses next to the corresponding item of expenditure and/or personnel. In the amount columns, input \$0. To identify the amount of the in-kind contribution, you can note this in the description for the corresponding item of expenditure and/or personnel.

2. **Q:** Can Year 1, fiscal year (FY) 2027–2028, of the budget be revised before the grant cycle start date on July 1, 2027?

A: Yes, LOHPs will have the opportunity to revise the budget submitted with the grant application prior to the start of the next grant cycle. LOHPs should contact their program consultant (PC) or grant manager (GM) if they’d like to make changes to their budget.

3. **Q:** Which parts of the budget are considered administrative costs and thus contribute to the 5% limitation?

A: The state cannot determine which expenses count toward the 5% administrative cap for each entity. OOH recommends consulting with your organization’s legal counsel on matters of compliance with Revenue and Taxation Code Section 30130.57(f). Distinctions regarding administrative costs and indirect (overhead) costs may be found in the State Administrative Manual. If you have specific follow-up questions, we recommend contacting your PC and/or GM.

4. **Q:** What is the minimum dollar threshold for minor equipment?

A: Minor equipment is any equipment item under \$5,000. There is not a minimum amount. CDPH 1203 provides some additional guidance, which has been posted to the [Advancing Oral Health Equity in California 2027-2030 webpage](#). If you have any questions about what items are considered equipment, please contact your GM.

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5. Q: Will LOHP funds be matchable in the future, similar to Title 19?

A: OOH does not currently receive Title 19 funds. If we secure an additional funding source which includes a matching component, we will notify LOHPs.

6. Q: Will LOHPs be able to roll over funds in the new grant cycle?

A: No, due to ongoing budget constraints, carryforward of unused funds will not be allowed. If funding conditions change, we will reevaluate.

7. Q: Does the RFA require program leads to attend specific training or travel?

A: OOH does not require any specific training for program leads. OOH does plan to organize an annual, in-person project director's meeting (PDM) in Sacramento. Attendance at the PDM is encouraged but not required.

8. Q: Will there be a registration fee for in-person events organized by OOH?

A: No, we do not anticipate any registration costs for OOH-sponsored, in-person events.

9. Q: Will the bi-annual progress report process remain the same? Will we continue using the Excel-based progress report template?

A: Yes, progress reports will continue to be submitted every six (6) months according to the [Appendix 4 – Schedule of Deliverables](#). While there will be an Excel-based template, it will look different given the new Scope of Work (SOW) and guidelines for deliverables.

10. Q: Can we exceed the page limit of three (3) pages for Document C if we choose to respond to Question 3c?

A: Yes, please use additional space if needed for Document C. The limit of 3 pages was to help reduce administrative burden in writing a lengthy Narrative Summary but isn't meant to be restrictive if LOHPs would like more space. This is true regardless of whether you

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choose to respond to Question 3c. While Question 3c is optional based on the [revised Document C](#), we appreciate you taking the time to provide a response and inform the OOH's approach to statewide evaluation.

11. Q: Since evaluation measures are not yet finalized, can we propose our own measures? Do we have to resubmit Document C if we come up with other measures?

A: Yes, you can propose your own measures. LOHPs can opt to leave Question 3c on Document C blank or put forward what you would find to be meaningful and appropriate measures of success. Any responses we get to Question 3c at this stage will inform how CDPH approaches the overarching state evaluation and the TA we provide to LOHPs on designing their outcome measures at a later time. If you come up with additional measures, you do not have to resubmit Document C.

12. Q: Since the SOW is high-level, should the proposed measures in Question 3c function more as headline or population-level indicators, rather than program-specific measures tied to the detailed work plan?

A: OOH welcomes all ideas for evaluation measures that you would find meaningful and appropriate measures of success, which can be shared by responding to the optional Question 3c in Document C. You can also email your PC directly with your ideas. Any ideas communicated will be compiled and considered as the Work Plan Template and statewide measures are finalized.

13. Q: For the SOW, Exhibit A, can we add a column for measures? Document C becomes very lengthy when selecting multiple objectives. Would adding a column to Exhibit A be acceptable, or should all measures remain in Document C?

A: To support processing of these grant applications, Exhibit A should not have columns added. Exhibit A should only be used to check the boxes of the objectives and activities your LOHP proposes to work on in the next grant cycle. If you need additional space in Document C to respond to Question 3c, please feel free to exceed the specified page limit (see question 10). If you find the reference to Exhibit A helpful, you can consider listing out

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the Objective, Task, and Activity on Document C with the proposed measure of impact in table form such as:

Objective/Task/Activity	How will you measure impact for this objective and activity?
1.3.B	xxxx
2.3.A	xxxx
3.1.A	xxxx